PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
(Agency)

Department: HRMAS - Administrative Division
Section:

PR No. 025-10-175 (EPA2026) Date: October 29, 2025
SAI No.

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	unit	**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW AIR-CONDITIONED BUS FOR THE OFFICE OF THE SOLICITOR GENERAL** *One (1) unit of brand new air-conditioned bus with maximum seating capacity of 47 passengers, including the driver. The procurement of new bus is in line with the OSG's re-fleeting program* *Scope of Work:* Technical Specifications: 1. Body 1.1 Six (6) wheel heavy and long bodied motor vehicle with locally assembled or fully imported chassis and body; and 1.2 Single deck 1.3 Dimension: (minimum) Length = 11,000 (mm) Width = 2,400 (mm) Height = 3,400 (mm) 2. Engine and Brake System: 2.1 Diesel fed, direct injection, turbo-charged and intercooled, electronic control common rail type, with exhaust gas recirculation system (EGR); 2.2 Water cooled engine; 2.3 Emission complaint - EURO IV (Minimum); 2.4 Rear Mounted Engine 2.5 Engine displacement: minimum 8,000 cc but not to exceed 10,000 cc diesel; and 2.6 Anti Lock Braking System. 3. Transmission: 3.1 Speed: Minimum 5-Forward and 1-Reverse; 3.2 Mechanical control with power shift. 4. Air-conditioning system and ventilation: 4.1 Roof mounted aircon unit; 4.2 R134a type refrigerant; and 4.3 Adequate air vents for equal distribution of cool air. 5. Seating (max of 47 passenger, including driver): 5.1 Individual seats (1 seat for driver); 5.2 One (1) back seats for multiple passengers; 5.3 Reclining backrest for individual seats; and 5.4 Leatherette seat upholstery. 6. Accessories and peripherals: 6.1 A/V Accessories, (Min. 24" LED TV); 6.2 Standard sets of tools, includes one (1) hydraulic jack, 10-tons, tire wrench, early warning device; 6.3 One (1) 10 pound fire extinguisher; 6.4 Side view mirror; 6.5 Driver's sun visor; 6.6 Inside rear view mirror; 6.7 Digital clock; 6.8 Individual USB charging ports for individual seats; 6.9 CCTV cameras (1-front view, 1-rear view & 2 inside view); 6.10 Driver Airbag. 7. Paint/Design: White with OSG approved design decals. 8. Other requirements: 8.1 Warranty over the bus, including its peripherals, accessories for a period of one (1) year; 8.2 Free preventive maintenance for the first 120,000 kms or one (1) year, whichever comes first; 8.3 Free LTO registration for the first three (3) years and 8.4 Free Third Party Liability Insurance for the first year	1	Php 10,000,000.00 *VAT INCLUSIVE*	Php 10,000,000.00

		Delivery Schedule *The Delivery of the bus must be made within office hours and on a regular working day within one hundred twenty (120) calendar days from receipt of the Notice to Proceed (NTP).* *Please see attached Terms of Reference* I. Background II. Objective III. Approved Budget of the Contract VI. Bidder's Qualifications V. Deliverables VI. Technical Specifications VII. Delivery Schedule VIII. Inspection, Testing and Acceptance IX. Terms of Payment *Attached: Memorandum, Terms of Reference (TOR) and Market Study from Technical Working Group for procurement of New OSG Bus.*			
Amount in Words:	**TEN MILLION PESOS ONLY**			Php	**10,000,000.00**
Purpose:	For Bidding (Early Procurement Activity FY 2026)				

Prepared By:	Recommending Approval:	Approved by:
EDWIN M. BAGOS	**RAYMUND I. RIGODON**	**DARLENE MARIE B. BERBERABE**
Administrative Assistant III	Assistant Solicitor General	Solicitor General